

THE DEMOLITION INDUSTRY APPROVED CCDO SMART CARD SCHEME



National Federation of Demolition Contractors
Voice of the Global Demolition Industry

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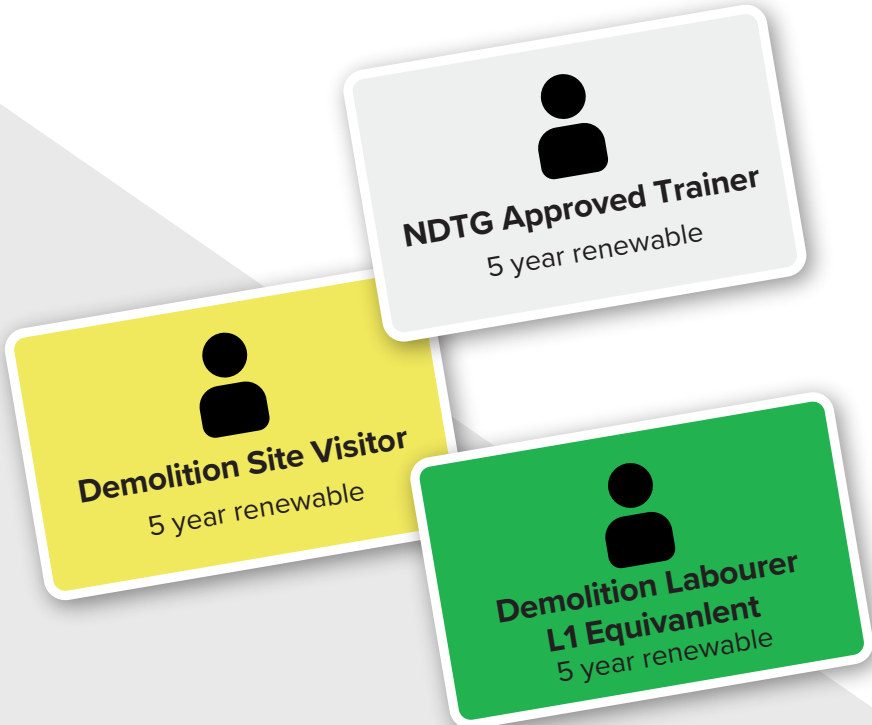


National Federation of Demolition Contractors
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THE DEMOLITION INDUSTRY APPROVED CCDO SMART CARD SCHEME

Delivered by NDTG

**Making sure you've got the right
CCDO card for the job**





**Demolition
Apprentice**
2 year non-renewable



**Demolition and
Refurbishment
Operative NVQ L2**
5 year renewable



**Demolition and
Refurbishment
Operative**
3 year non-renewable
NVQ required



**Demolition &
Refurbishment
Operative NVQ L2**
5 year renewable



**Demolition
Topman**
3 year non-renewable
NVQ required



**Demolition
Topman NVQ L2**
5 year renewable



**Demolition
Chargehand**
3 year non-renewable
NVQ required



**Demolition
Chargehand**
5 year renewable




**Demolition
Supervisor**
3 year non-renewable
NVQ required



**Demolition
Supervisor
NVQ L3+/L4**
5 year renewable



**Demolition
Manager**
3 year non-renewable
NVQ required



**Demolition
Manager NVQ L6**
5 year renewable

Introduction

This booklet is aimed at giving operatives, employers and their clients an easy to understand guide to the CCDO Smart Card Scheme which applies to the demolition industry.

In this booklet you will find a step by step guide to:

- The application and qualification process.
- Ways to easily identify the appropriate card for the operative concerned.
- Details of the qualifications and experience required along with examples of the card designs.

For further help, advice and guidance please note the telephone numbers listed in the back of this booklet or visit: www.ndtg.training



Why is the CCDO Scheme going SMART?

Demolition / Construction Site Managers request that workers hold the relevant CCDO card before being allowed access to site to carry out demolition related activities.

The CCDO scheme's use of Smart Cards aims to provide the following benefits:

- Adopting Smart Cards will help improve health and safety on site by ensuring that operatives have the appropriate experience, skills and qualifications to carry out the role they are employed to do, whilst at the same time help to reduce and eliminate the possibility of fraudulent cards being used to access sites.
- Smart Card use greatly simplifies and speeds up the task of checking cards required of site managers at the point of access to site by means of a simple and easy to use App via a smartphone, tablet or a card reader attached to a PC/Laptop.
- If you are a self-employed operative, you can use the CCDO Smart Card to keep training records and certifications up to date.

All CCDO scheme Smart Cards are affiliated to the pan-industry Construction Skills Certification Scheme (CSCS) and carry the affiliation logo accordingly, therefore eliminating the requirement for separate or additional CSCS registration.



NDTG Approved Trainer Card

5 year - White Card

Duties:

- To deliver NDTG approved training and testing for the demolition sector.

How do I obtain my...

NDTG Approved Trainer Card

1

Must have 5 years demolition industry experience, Training Provider application, PTLLS/AET (or equivalent) and CV approved by NDTG board

2

Current MAP Health, Safety & Environment Test Pass

3

Current Emergency First Aid certificate

4

Current approved Asbestos & Demolition Safety Awareness certificates – NOT E-Learning

5

For card renewal please refer to www.ndtg.training

6

Application Form



Demolition Site Visitor Card

5 year - Yellow Card

Supervised Duties:

- The Demolition Site Visitor card is intended for those individuals with no specific demolition skills or functions, but nonetheless need to visit demolition sites e.g. Plant Fitters and Safety Auditors.

How do I obtain my...

Demolition Site Visitor Card

1

This card **excludes** demolition related activities

2

Current Operative or above Health, Safety and Environment Test Pass

3

Current Emergency First Aid certificate (recommended option)

4

Attended the Demolition Site Visitors Course

5

For card renewal please refer to www.ndtg.training

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Application Form



Demolition Labourer Card

5 year - Green Card

Supervised Duties:

- General labouring duties under supervision, as directed by a Chargehand or above.

How do I obtain my...

Demolition Labourer Card

1

Inexperienced or new entrants into the demolition industry

2

Current operative or above Health, Safety and Environment Test Pass

3

Current approved Asbestos Awareness certificate – NOT E-Learning

4

Attended and passed the Demolition Labourer Level 1 Course

5

For card renewal please refer to www.ndtg.training

6

Application Form



Demolition Apprentice Card

2 year - Red Card (Under Supervision)

Apprentice Route Duties:

- Card issued at the start of an approved training course programme, valid for two years with the Demolition & Refurbishment Operative card issued on successful completion. A level 2 NVQ is included within the course.

How do I obtain my...

Demolition Apprentice Card

1

Must have held a Demolition Labourer Card for a minimum of 3 months

2

Current Demolition Specialist or above
Health, Safety and Environment Test Pass

3

Registered for the approved
Apprenticeship Course

4

This card is **NON-RENEWABLE**
all apprentice 'RED' cards require
a level 2 NVQ

5

Application Form



Trained Operative Demolition and Refurbishment Operative Card

3 year - Red Card (Under Supervision)

Supervised Duties:

- Mobile work tools.
- Non-structural hot works.
- Segregate materials for recycling.

How do I obtain my...

Trained Operative Demolition and Refurbishment Operative Card

1

Must hold a Demolition Labourer Card and/
or have 2 years Demolition Industry
experience

2

Current Demolition Specialist or above
Health, Safety and Environment Test Pass

3

Current approved Asbestos Awareness
certificate – NOT E-Learning

4

Attended and passed the Demolition and
Refurbishment Operative Course

5

This card is **NON-RENEWABLE** all trained
operative 'RED' cards require an NVQ

6

Application Form



Demolition and Refurbishment Operative Card

5 year - Blue Card

Duties:

- Mobile work tools.
- Non-structural hot works.
- Segregate materials for recycling.

How do I obtain my...

Demolition and Refurbishment Operative Card

1

Completed the Apprenticeship Course /
Hold a Trained Operative Demolition
and Refurbishment Operative Card

2

Achieved the Level 2 Demolition NVQ

3

Current Demolition Specialist or above
Health, Safety and Environment Test Pass

4

Current approved Asbestos Awareness
certificate – NOT E-Learning

5

For card renewal please refer to
www.ndtg.training

6

Application Form



Trained Operative Demolition Topman Card

3 year - Red Card (Under Supervision)

Supervised Duties:

- Demolition including structural elements.
- Operation of work tools.
- Implementation of work in accordance with RAMS.
- Interpretation of drawings/ instructions.
- Reporting variations to RAMS.
- Structural hot works.

How do I obtain my...

Trained Operative Demolition Topman Card

1

Must hold a full Demolition and Refurbishment Operative Card. Direct entry if operative has a minimum of 5 years verifiable demolition industry experience.

2

Current Demolition Specialist or above Health, Safety and Environment Test Pass

3

Current approved Asbestos Awareness certificate – NOT E-Learning

4

Attended and passed the Topman Course

5

This card is **NON-RENEWABLE** all trained operative 'RED' cards require an NVQ

6

Application Form



Demolition Topman Card

5 year - Blue Card

Duties:

- Demolition including structural elements.
- Operation of work tools.
- Implementation of work in accordance with RAMS.
- Interpretation of drawings/ instructions.
- Reporting variations to RAMS.
- Structural hot works.

How do I obtain my...

Demolition Topman Card

1

Must hold the Trained Operative
Topman Card

2

Achieved the Level 2 Demolition NVQ

3

Current Demolition Specialist Health,
Safety and Environment Test Pass

4

Current approved Asbestos Awareness
certificate – NOT E-Learning

5

For card renewal please refer to
www.ndtg.training

6

Application Form



Trained Operative Demolition Chargehand Card

3 year - Red Card

Duties:

- Ensuring work is carried out in accordance with RAMS.
- Reporting to site supervisor.
- Delivering Tool Box Talks.
- Team Leader directing and working alongside operatives.
- Preparation and delivery of site inductions.

How do I obtain my...

Trained Operative Demolition Chargehand Card

1

Must hold full Topman Card (NVQ achieved).
Direct entry if operative has a minimum of 5
years demolition verifiable industry experience

2

Current Demolition Specialist or above
Health, Safety and Environment Test Pass

3

Current approved Asbestos Awareness
certificate – NOT E-Learning

4

Attended and passed the 2 Day
Chargehand Course

5

This card is **NON-RENEWABLE** all trained
operative 'RED' cards require an NVQ

6

Application Form



Demolition Chargehand Card

5 year - Silver Card

Duties:

- Ensuring work is carried out in accordance with RAMS.
- Reporting to site supervisor.
- Delivering Tool Box Talks.
- Team Leader directing and working alongside operatives.
- Preparation and delivery of site inductions.

How do I obtain my...

Demolition Chargehand Card

1

Must hold Trained Operative Chargehand Card

2

Achieved the Level 3 Demolition NVQ

3

Current Demolition Specialist or above
Health, Safety and Environment Test Pass

4

Current approved Asbestos Awareness
certificate – NOT E-Learning

5

For card renewal please refer to
www.ndtg.training

6

Application Form



Trained Operative Demolition Supervisor Card

3 year - Red Card

Duties:

- Responsible for demolition operations on site.
- Regular communication and liaison with work team.
- Implementation and revision of RAMS.
- Resident liaison.
- Preparation and delivery of site induction and task briefings.
- Reporting to management.
- Implementation of HSQE systems.
- Tool Box Talk preparation and delivery.

How do I obtain my...

Trained Operative Demolition Supervisor Card

1

Must hold a full Chargehand Card (NVQ achieved)
Direct entry if operative has a minimum of
5 years demolition verifiable industry experience

2

Current Supervisor Health, Safety and
Environment Test Pass

3

Current approved Asbestos Awareness
certificate – NOT E-Learning

4

Attended and passed the 5 day
Supervisor Course

5

This card is **NON-RENEWABLE** all trained
operative 'RED' cards require an NVQ

6

Application Form



Demolition Supervisor Card

5 years - Gold Card

Duties:

- Responsible for demolition operations on site.
- Regular communication and liaison with work team.
- Implementation and revision of RAMS.
- Resident liaison.
- Preparation and delivery of site induction and task briefings.
- Reporting to management.
- Implementation of HSQE systems.
- Tool Box Talk preparation and delivery.

How do I obtain my...

Demolition Supervisor Card

1

Has attended the 5 day Demolition Supervisor Course

2

Achieved the Level 3+/4 Demolition NVQ

3

Current Supervisor or above Health, Safety and Environment Test Pass

4

Current approved Asbestos Awareness certificate - NOT E-Learning

5

For card renewal please refer to www.ndtg.training

6

Application Form



Trained Operative Demolition Manager Card

3 year - Red Card

Duties:

- Liaison with client's team.
- Liaison with work team.
- Preparation, review and implementation of RAMS.
- Liaise with surveyors, engineers, other trades and third party stakeholders.
- Regular communication with supervisors.
- Implementation of HSQE systems.

How do I obtain my...

Trained Operative Demolition Manager Card

1

Must hold a Full Supervisor Card (NVQ achieved)
Direct entry if operative has a minimum of 5 years
demolition verifiable industry experience

2

Current MAP Health, Safety and
Environment Test Pass

3

Current approved Asbestos Awareness
certificate – optional. NOT E-Learning

4

Attended and passed the 5 day
Demolition Manager course

5

This card is **NON-RENEWABLE** all trained
operative 'RED' cards require an NVQ

6

Application Form



Demolition Manager Card

5 year - Black Card

Duties:

- Liaison with client's team.
- Liaison with work team.
- Preparation, review and implementation of RAMS.
- Liaise with surveyors, engineers, other trades and third party stakeholders.
- Regular communication with supervisors.
- Implementation of HSQE systems.

How do I obtain my...

Demolition Manager Card

1

Hold a Trained Operative Demolition Manager Card

2

Achieved the Level 6 Demolition NVQ

3

Current MAP Health, Safety and Environment Test Pass

4

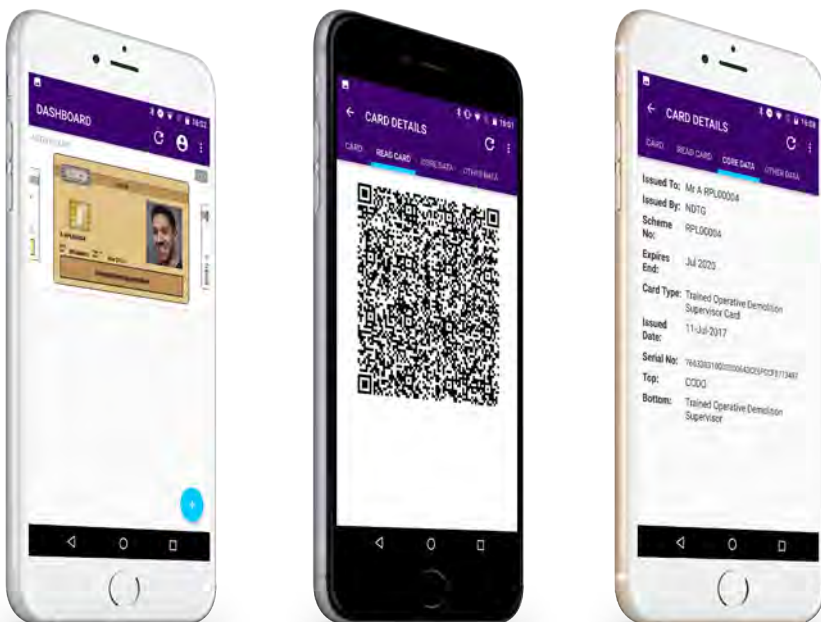
Current approved Asbestos Awareness certificate – NOT E-Learning

5

For card renewal please refer to www.ndtg.training

6

Application Form



THE NDTG GOES VIRTUAL

First in the construction industry to market their Virtual CCDO Smart Card, the NDTG are set to issue over 1,000 virtual cards by the end of 2018

What is a virtual card?

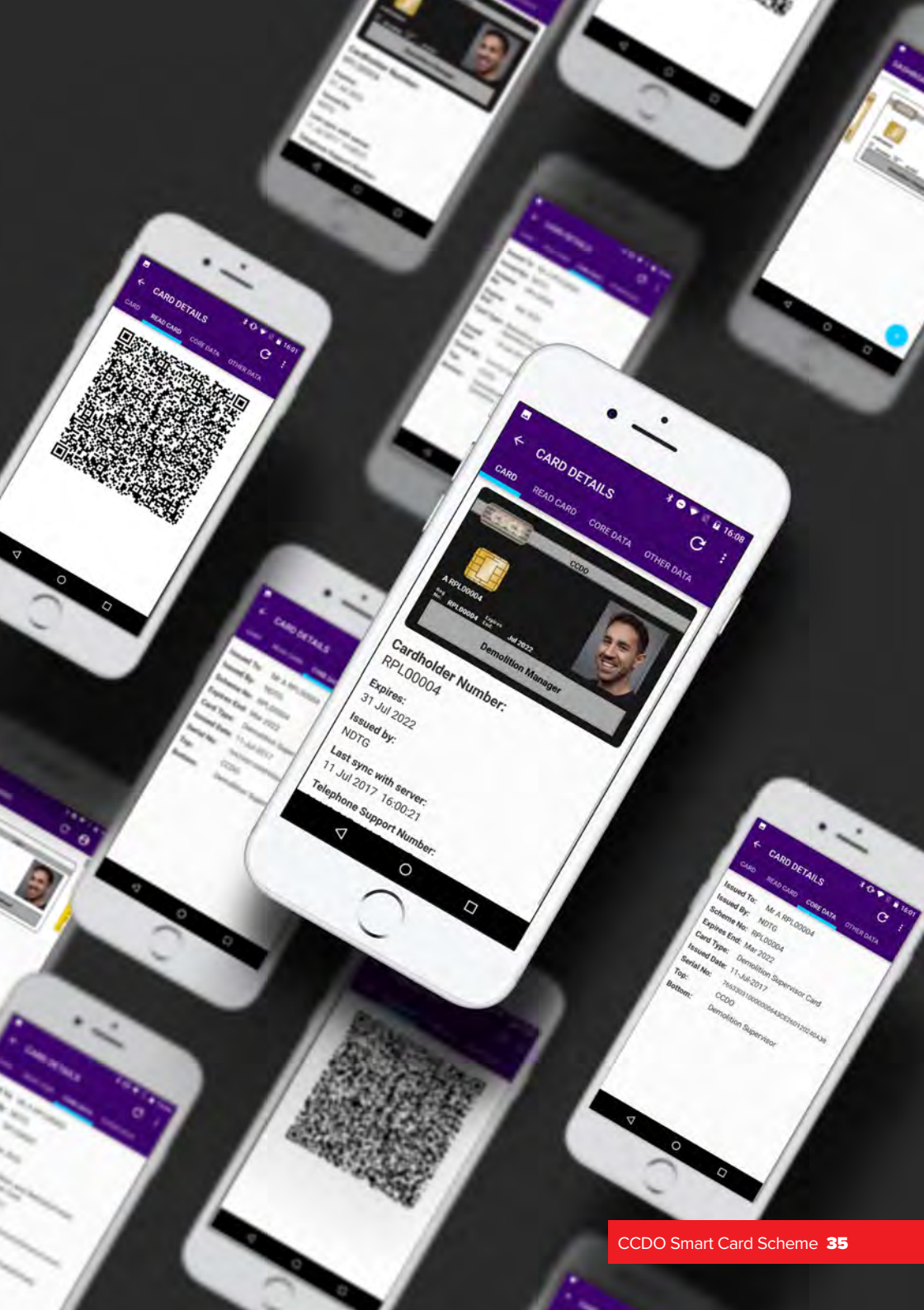
New applicants have the choice of being issued with a Virtual CCDO Smart Card in addition to a physical CCDO Smart Card. The virtual card works by way of an application downloaded to the card holder's smartphone saving the need to carry cards on site.

All of the Demolition operatives relevant qualifications can now be stored on the Vircarda App. The virtual card can simply be scanned and read by the Supervisor on the same Go Smart software used for reading a physical card.

"We are delighted to be the first to launch the eagerly awaited Virtual CCDO Smart Card, proving that the demolition industry remains ahead of the construction industry in terms of technology. The Virtual Smart Card gives workers and supervisors immediate access to information, reducing both the need to carry a physical card and the possibility of fraud. Furthermore, the app will work on Apple devices, which is a big plus."

Howard Button
NFDC and NDTG CEO

For more information on the CCDO Virtual Card Scheme contact the NDTG on 01442 217144, Option 2.



CARD DETAILS

CARD READ CARD CORE DATA OTHER DATA

A RPL00004
CCDO
RPL00004
Expires: Jul 2022
Demolition Manager

Cardholder Number:
RPL00004

Expires:
31 Jul 2022

Issued by:
NDTG

Last sync with server:
11 Jul 2017 16:00:21

Telephone Support Number:

CARD DETAILS

CARD READ CARD CORE DATA OTHER DATA

Issued To: Mr A RPL00004
Issued By: NDTG
Scheme No: RPL00004
Expires End: Mar 2022
Card Type: Demolition Supervisor Card
Issued Date: 11-Jul-2017
Serial No: 766320110000206643C320112028A38
Top: CCDO
Bottom: Demolition Supervisor



National Demolition Training Group
TRAINING THE DEMOLITION INDUSTRY

All trainings that is required for the demolition industry can be arranged through:

National Demolition Training Group Ltd
Resurgam House
Paradise
Hemel Hempstead
Hertfordshire
HP2 4TF

Telephone: 01442 217144 option 2

Website: www.ndtg.training



National Federation of Demolition Contractors
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The representative trade body for the demolition industry is:

National Federation of Demolition Contractors
Resurgam House
Paradise
Hemel Hempstead
Hertfordshire
HP2 4TF

Telephone: 01442 217144 option 1

Website: www.demolition-nfdc.com





Useful Information and addresses

A close-up, high-contrast photograph of a mechanical component, possibly a valve or a part of a machine, with a red overlay on the right side. The component is metallic and has a complex, curved shape. The red overlay is a solid, vibrant red rectangle that covers the right half of the image. The text "Appeals Process" is written in white, bold, sans-serif font on the red overlay.

Appeals Process

Should an individual feel that they have been unfairly assessed as a result of the judgement made during the CCDO industry assessment process then please write to:

**The Chairman
National Demolition Training Group
Resurgam House
Paradise
Hemel Hempstead
Hertfordshire
HP2 4TF**

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National Demolition Training Group

Resurgam House Paradise

Hemel Hempstead

Hertfordshire HP2 4TF

Call us today on **01442 217144**

Select option 2

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